

WESTFIELD TOWNSHIP TRUSTEES

Regular Meeting

March 7, 2011

7:00 pm

Chairman Oiler opened the meeting by asking for those present to stand and Pledge Allegiance to the Flag.

Trustees present: Gary Harris, James Likley, Ronald Oiler.

FIRE CHIEF:

Chief Fletcher read his report (copy is attached)

- ✓ Month of February 38 runs (details attached)
- ✓ *Beginning in April department will offer to friends and family a 1 hour CPR class at no charge and the classes will be held on the first Monday of each month beginning at 6 pm. Call the station and set up reservations. Also will offer a higher standard of CPR classes for VLS and heart saver level mainly for medical people that need certified for their job. There will be a \$35 charge for that because we need to buy books, card, and instructions. That class lasts about 4 hours.*
- ✓ Going live with EMS charts in April. Training on the EMS charting program has been the focus of EMS training while County sponsored Rapid Intervention Team (RIT) training has been the main focus for fire.
- ✓ Shingled roof on station has been started and should finish this week.
- ✓ Fire Association purchased an electric powered Positive Pressure Ventilation fan at a cost of \$1,600.
- ✓ Equipment grant application has been submitted as well as a loan application for funds to assist in the purchase of a new squad. We should hear something on these grants May or June.
- ✓ Budget was in report
- ✓ Lodi Hospital is looking into getting the EMS charting program and possibly may be able to pay a part of our monthly cost.

Linda Paulick from auditor's office:

- If a homeowner sustains structural property damage due to natural disaster such as flooding, *you may be able to have your property value reduced. Typically an insurance claim must be filed to document the damage but not always. The application is available on line, auditor's office or by mail.*
- Memorial Day essay contest again this year. Rules and regulations will be on the web site soon. \$500 scholarship. Open to any senior in the career center or the contact which is part of Wadsworth High School.

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Judge McIlvaine from the Wadsworth Municipal Court gave his annual report. The report is in the fiscal officer's office as part of the minutes.

Fiscal Officer:

- Bills to be paid in the amount of \$15,698.40 (attached)

Trustee Harris made a motion to pay the bills, seconded by Trustee Oiler. Roll call: Likley, aye; Oiler, aye; Harris, aye.

- Fund Status; Checking \$347,263.50 Investments \$516,037.98
- Correspondence: Gary has the hall opening and closing; Grant has been filed for the solar signs on Buffham Rd for the new elementary school. Annual mileage statement needs to be signed March 16, 2011 at the County Engineer's office (the portion of Westfield Landing Road that is now the park district has been put on a non-maintained status which reduced our mileage by .21 miles. Township mileage is now 21.85 miles
- Could not get the bank statement to balance. Off by a penny.
- Fiscal officer gave to each trustee a memo (attached) asking that they consider paying the \$761.49 that IRS says that we still owe. It has been 8 years since the beginning of this IRS issue. Fiscal officer and assistant prosecutors Bill Thorne and Tom Karris has tried to resolve this matter to no avail. Trustee Likley agreed with fiscal officer. Trustee Oiler also agreed.

Trustee Likley made a motion to pay \$761.49 + accrual to IRS to resolve the 3rd quarter 2007 payroll tax issue, seconded by Trustee Oiler. Roll call: Oiler, aye; Likley, aye; Harris, aye.

- Fiscal Officer read the "OPEN RECORDS POLICY". It is located on the wall in the outer office, on the window in the back office, and on the bulletin board in the hallway of the meeting room.

It is now 7:30pm and time to open the bids.

MOWING: Chidsey Lawn & Treecare Co., Inc. and Hopkos Service LLC. A decision to table the mowing bids until the next meeting so the trustees can look at the bids a bit closer.

STONE: Osborne Medina Willowvale Farms (Copies of bids attached)
Trustee Likley stated that it was evident that Willowvale Farms has the lowest bid for all the stone.
Trustee Likley made a motion that Willowvale Farms be awarded the bid for all stone for 2011, seconded by Trustee Harris. Roll Call: Likley, aye; Harris, aye; Oiler, aye.

CLEANING THE BUILDING:

No bids received. Fiscal officer had received a quote from System 4 @ \$125 per month and from Cleaning Authority based out of Medina for \$85 per month.

Trustee Likley knew it would be tough to get someone to give a quote. Trustee Likley asked if the trustees would be interested or willing to do the cleaning for the month each trustee opens and closes the hall for renters. All trustees agreed that they will each take the month that they open and close the hall to also clean the hall.

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MINTUES:

February 7, 2011 - Trustee Likley had 2 corrections; Trustee Harris had 3 corrections.

Trustee Harris made a motion to approve Feb. 7, 2011 minutes as amended, seconded by Trustee Oiler. Roll call: Harris, aye; Likley, aye; Oiler, aye.

February 14, 2011 – Trustee Likley e-mailed the amendments that he is recommending to each trustee and fiscal officer (copy is attached) and offered those amendments to the minutes. Fiscal officer stated she had listened to the DVD again after receiving the proposed amendment and created a verbatim document. She found the proposed amendments were not complete. Trustee Likley would accept the verbatim set of minutes. Trustee Oiler believed the minutes should be summarized as in the past. The amendments didn't offer any substantial documentation to the decisions that were made in the meeting. Trustee Harris agreed that we do not have to have the minutes word for word. Trustee Likley did believe it gives credence to the process. The special meeting was called for the rescinding of a unanimous vote and warrants the discussion and what transpired.

Trustee Harris made a motion to accept the original draft (summary) of the Feb. 14, 2011 special meeting minutes, seconded by Trustee Oiler. Roll call: Oiler, aye; Likley, NO; Harris, aye.

February 21, 2011

Trustee Oiler made a motion to accept Feb. 21, 2011 minutes as presented, seconded by Trustee Likley. Roll call: Likley, aye; Oiler, aye; Harris abstained because he was not present.

CEMETERY AND PARK:

Trustee Likley reported he had spoke with Pat Edington and she is pursuing park maintenance bids and will keep the board apprised.

FIRE:

Trustee Oiler attended a meeting with Westfield Center Mayor & council representatives and Fire Chief; Seville-Guilford Chief, Seville and Lodi Mayors; Town & Country Fire District Chief, Harrisville Township to try to solve the mutual aid problem to Lodi. Bottom line: Lodi Mayor and council along with Harrisville Township to try to listen to the rest of us as we have solved our problems. Lodi mayor was going to put together a plan. Trustee Oiler asked him how soon you would have a plan. Answer was ASAP. Lodi council and Harrisville would provide a plan with a time-line. It would incorporate a fire chief and a revenue stream. They would also meet with other fire chiefs every 60 days to discuss solutions to their problems. They went away with some good information. Lodi's budget is around \$150,000 this year. Harrisville Township just pays a bill for their services. Lodi had a \$253,000 budget last year but had a spending issue last year, moral is part of the problem, negative attitude. We have not gone to Lodi in the last 10 days but if we are dispatched, we will bill.

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The Life Force contract was signed after Bill Thorne reviewed it and it was mailed.

ROADS:

- ✓ A curl cylinder on the Gradall needs repaired. 2 quotes: Southwest \$2,616.48 Maibach Machinery \$1,975. This does not include the freight. The cylinder leaks oil and the seals won't catch.

Trustee Oiler made a motion to have Maibach Machinery do the repair but not to exceed \$2,500, seconded by Trustee Harris. Discussion: Trustee Likley agreed that re-chroming is best because a new one is probably \$5-6,000. **Roll call: Harris, aye; Oiler, aye; Likley, aye.**

- ✓ No communication concerning the Buffham Road RR crossing.

ZONING:

Trustee Harris reporting: Matt was just getting back from Florida and would not be here tonight but would have a report at the next meeting.

Fiscal officer presented a packet and letter of recommendation from the zoning commission concerning the text and map amendment on Greenwich Road. (Letter of recommendation is attached) Heather Sturdevant explained everything that was in the packet. (Copy is in the fiscal officer's office) Heather stated that as this board moves forward, she and other members of the zoning commission will be here to answer any questions you may have and why we made decisions that we made and supporting documentation to make those decisions, expert testimony and things of that nature. Planning Services are making "prettier" maps that with color changes.

Trustees Public Hearing for the text and map amendment will be Monday, March 28, 2011 @ 7:00 pm

Fiscal officer publicly requested a transcriber for the minutes of the public hearing as she not willing to take on that responsibility. Trustee Likley asked who would incur the cost of the transcriber. Fiscal officer assumed it would be the township but did not know. The trustees will look into the possibilities.

March 8, 2011 zoning commission will have a meeting concerning the comprehensive plan.

OLD BUSINESS:

- 7611 Greenwich Road Foreclosure will sell March 10, 2011. The township has a tax assessment of \$7,062.98 and that amount is now \$8,751.61. Appraisal is \$18,350.66 and does include our tax assessment.
- Assistant Prosecutor, Tom Karris asked for an executive session at 6:30 pm March 21, 2011 concerning pending litigation. Trustee Likley will contact Tom Karris.

NEW BUSINESS:

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- ✓ Trustee Likley attended a local government funding session provided by The County Commissioners Association Feb. 23, 2011. Westfield Township local government funding is 29.6% of its general fund. Local government funding is provided by 3 areas: CAT tax; Homestead Act Tax; tangible personal property tax. About ½ of the state 8 billion dollar deficit is in the 3 above areas. If local government is reduced we will accept that if it would be proportioned across the board. The County Commissioners Association will form a committee to communicate to the state.
- ✓ Trustee Oiler attended the County Health Annual meeting this evening. Information was brought back and is available on the table. The health department will have a .7 mill levy on the November ballot.
- ✓ Township received an e-mail from Mr. Bryant on 8091 Lake Road concerning flooding. Trustee Oiler and Lee will look into this issue.

RESIDENT COMMENTS: (Time frame of about 20 minutes) No dialogue being entered into the written/permanent minutes-contentious

- ❖ Terri Likley offered to do filing any morning at no charge to the township
- ❖ Bill Thombs displeased with 2 trustees
- ❖ Carolyn Sims presented material (which is attached) asking the trustees to work with water consortium
- ❖ Heather Sturdevant (presentation attached) read questions and answers concerning Upper Chippewa Creek Balanced Growth Initiative.

ANNOUNCEMENTS:

Zoning Commission Meeting	March 8, 2011, 7:30 pm
Zoning Commission Special Meeting (Comp. Plan Public Hearing	March 15, 2011, 7:30 pm
Trustees Executive Session	March 21, 2011, 6:30 pm
Trustee Regular Meeting	March 21, 2011, 7:00 pm

Trustee Harris made a motion to adjourn, seconded by Trustee Likley. Unanimous

Approved March 21, 2011